



QromaTag

User Guide

v2

About QromaTag v2

QromaTag v2 is a major update and introduces a new process called Natural Language Tagging. Past versions of QromaTag relied on a structured approach for voice recognition; where the date, location and people needed to be uttered in a particular order. Natural Language Tagging removes these restrictions and enables you to describe your photo in your own way. Using machine learning and linguistic parsing, QromaTag v2 automatically detects important elements of your description, including things like the date, location and people and creates the related metadata tags for you.

Also new in v2 is the Relationship Manager setting, which allows you to easily define nouns that you might ordinarily use





When you start using the QromaTag app, you will be asked at different times to allow QromaTag permission to use certain features of your iPhone. Here is a list of permissions we ask for, and why we ask for them:

Feature	Reason
Camera	We use the camera to scan the images in the Import screen.
Contacts	We use your contacts feed your personal voice recognition vocabulary, so that you may tag people in your photos by saying their names.
Location	We use your location to enable the Location Editor to geotag your images.
Microphone	We need permission to use the microphone in order to perform speech recognition.
Siri	This permission allows you to use Siri to find images inside the QromaTag app.
Speech Recognition	This permission is needed for Natural Language tagging. This is separate from the Microphone permission.
Notifications	By allowing Notifications permission, we will send you a notification when we release a major update or other important notifications. We do not use notifications for marketing purposes.

Additionally, here are other important details about how QromaTag deals with your private data:

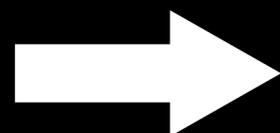
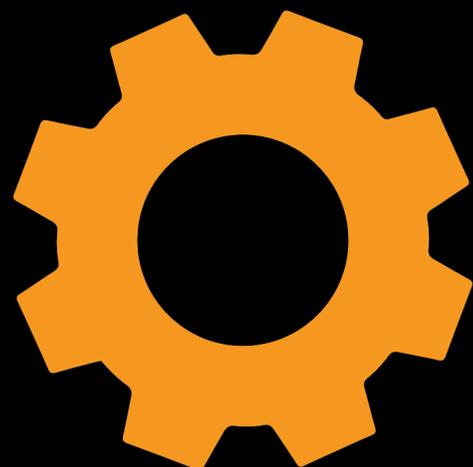
- 1) We never transmit or store any of your private data on our website. This includes contacts, photos, family tree data or any other personal data.
- 2) We use third party services for voice recognition and geo location much the same way as you would use Siri on your iPhone. This data voice data is not stored by QromaTag, either locally or in the cloud.
- 3) QromaTag does not track your location when using the product.
- 4) QromaTag generates a log file during your use of the product that can help diagnose issues if you are having problems with the product. This log file may contain the text of speech recognition when you were using the product. This log file is only transmitted to Qroma LLC if you use the 'Send Logs' feature. We do not retain these files after we resolve your technical support issues.

If you have any other questions about how QromaTag uses your data, please open a [support ticket](#) and we will get back to you with an answer.

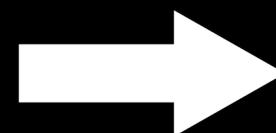
Overview

This user guide goes into great detail in covering all of the features of QromaTag v2. Don't be overwhelmed by the volume; after the initial setup, QromaTag is quite easy to use. Here is an overview of the process:

Setup



Import



Tag



There is a one-time setup that you will need to perform to personalize some information that will then make it much easier to tag your images. This involves turning on a Cloud Sync provider, adding names to your personal voice recognition vocabulary, and adding relationships that will let you tag your images using natural language sentences.

There are many ways to get untagged images into QromaTag. The easiest and fastest is to move images from your computer into a special Import folder connected either by Dropbox or iCloud, and they will automatically appear in the Import screen of the QromaTag app. You can also scan an image with the app, import from your camera roll, or transfer an image from another iOS app.

QromaTag v2 uses a new technology called natural language tagging to create industry standard metadata for dates, places and people in your images. Just say a natural language description of what is going on in the photos, and QromaTag automatically detects and tags the important stuff for you.

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Click on the QromaTag logo on any page to return to the Contents slide



Click on the blue movie logo to see a youtube video related to the topic you are on.

Setting Up



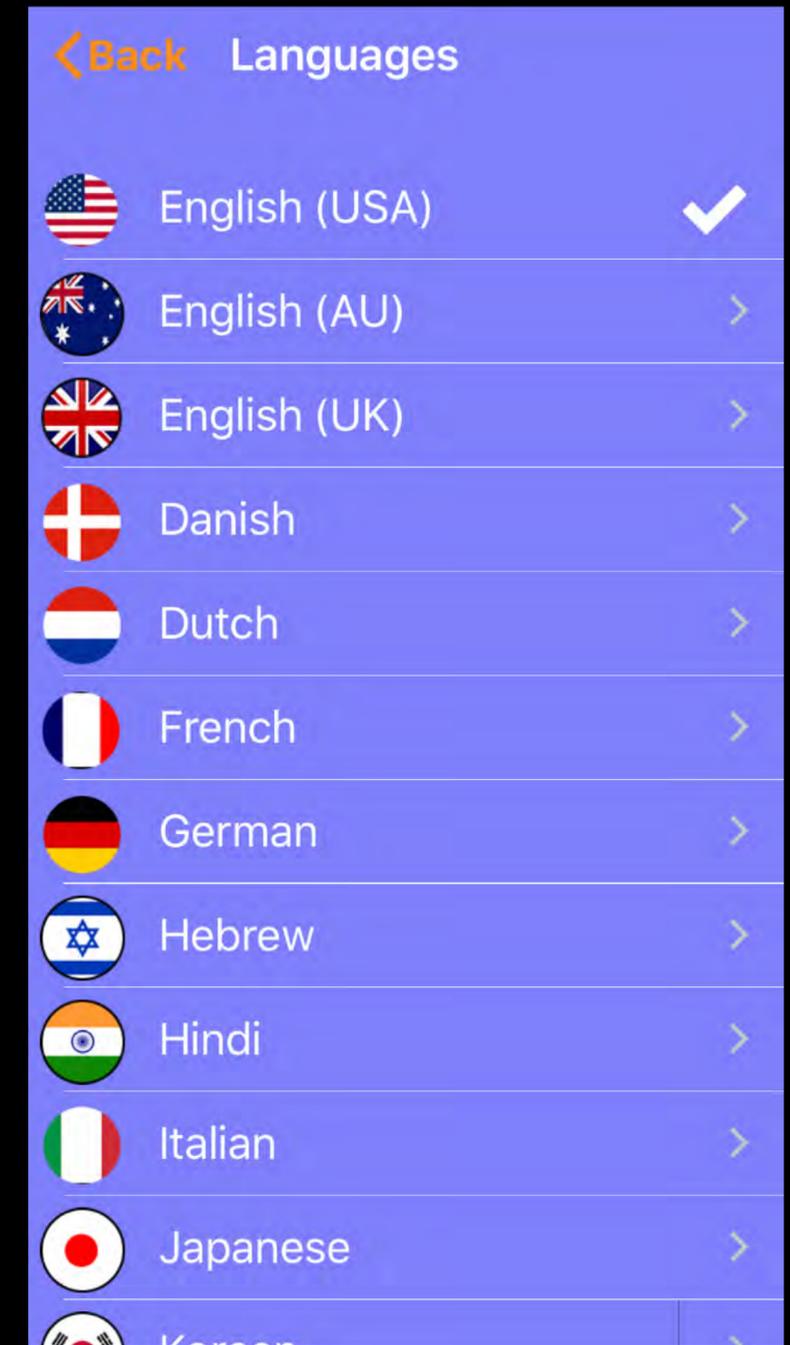
Voice Recognition

QromaTag uses two voice recognition systems to translate your voice into industry standard photo metadata.

Online Recognition	Offline Recognition
<i>This works just like Siri. After it is initialized, it listens for a phrase, waits for a pause, and then goes online to transcribe and recognize what you've said. Online recognition is used to transcribe your description of a photo, and to recognize dates, places, relationships, and people in your Contacts.</i>	<i>This recognition, done locally on the phone, is used for recognizing proper names that cannot be recognized by the online recognition. We use offline recognition for giving commands, tagging people, and using location presets.</i>

QromaTag supports 15 languages. Set these preferences, from the Gallery tap on **Settings** and then **Speech & Language Settings**.

- Tap on a Language to select it, then tap 'Back'.



Setting Up



Enabling iCloud

QromaTag supports both Apple's iCloud Drive and Dropbox as a Cloud Sync services to enable users to backup, edit and sync their photos with their Mac or Windows PC.

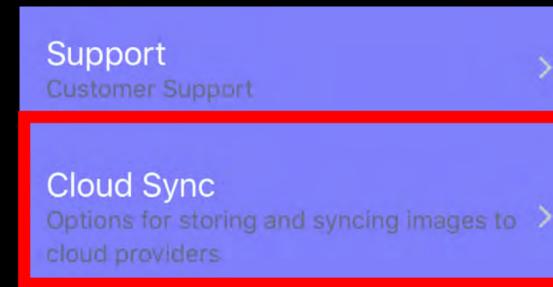
If, when you first installed and launched QromaTag, you selected iCloud when give the choice between 'Local' and 'iCloud', you can skip these steps. Otherwise, do this:

1

Open your settings panel on your iPhone and make sure you are logged into iCloud, and that you have **iCloud Drive** turned on.



2



Launch QromaTag and tap on **Settings**. Tap on '**Cloud Sync**'

3



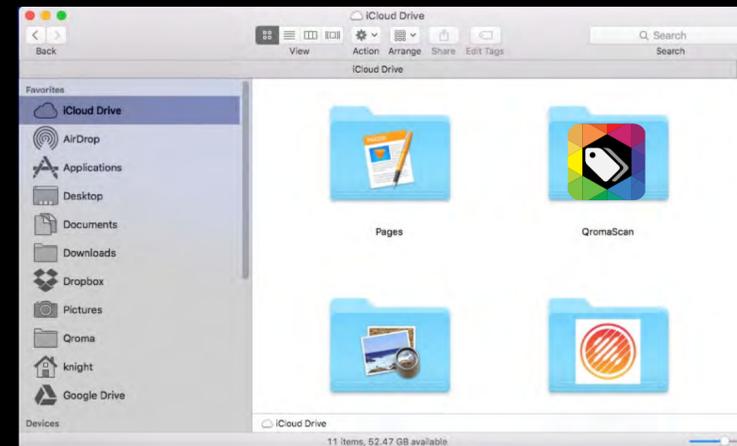
Slide switch to enable iCloud Drive support

Using iCloud

iCloud Drive is supported on both Mac and Windows PCs. Here is how to view your photos on both platforms:

On Macs running OS X Yosemite or higher, access by iCloud Drive clicking on the icon on the Finder sidebar.

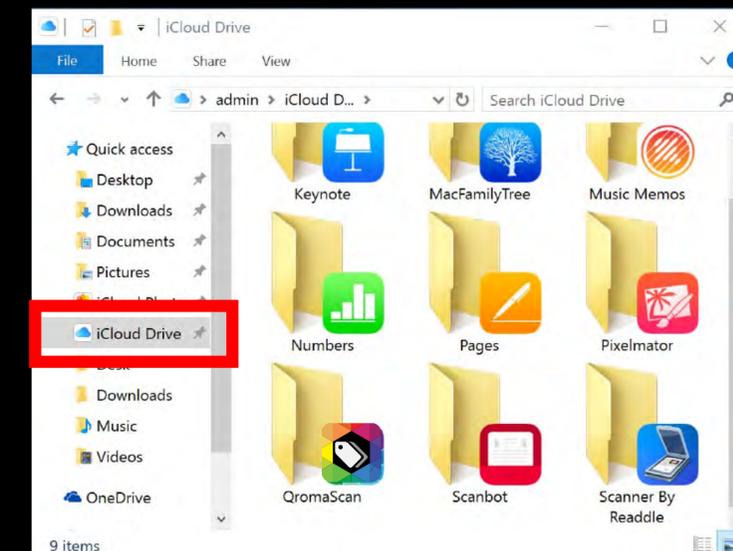
QromaTag has a dedicated folder where all iCloud data is stored.



Macintosh

On Windows 7 or higher, the [iCloud software must be installed](#).

Once installed and signed in, the QromaTag folder can be access by clicking in the iCloud drive folder.



Windows

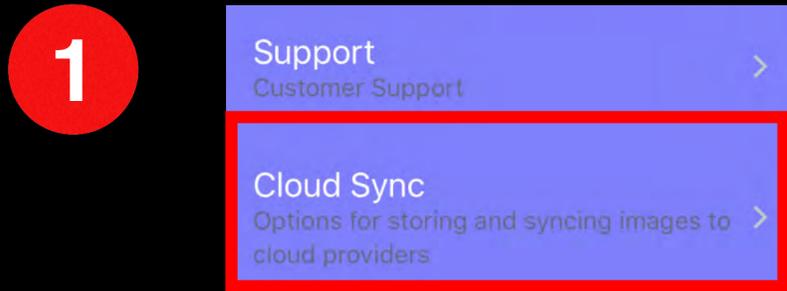
Setting Up



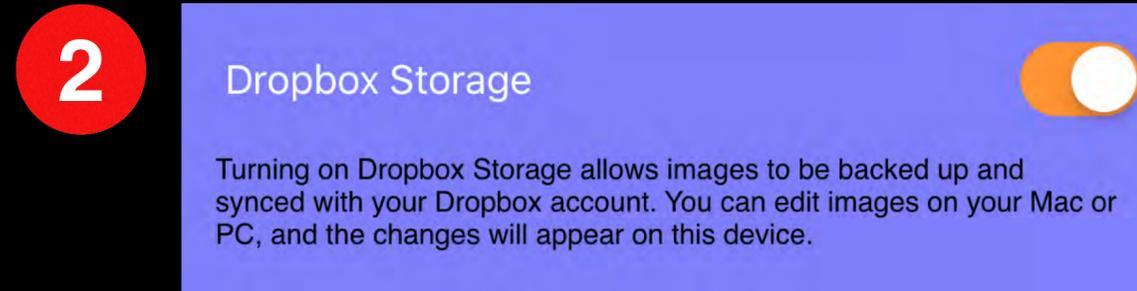
Enabling Dropbox

QromaTag supports Dropbox for storing and editing images and for configuring settings. You may only use one Cloud provider at a time, so turning on Dropbox will turn off iCloud, if it was enabled, and remove any images from your iCloud account. The image will be stored locally, and can migrate to Dropbox.

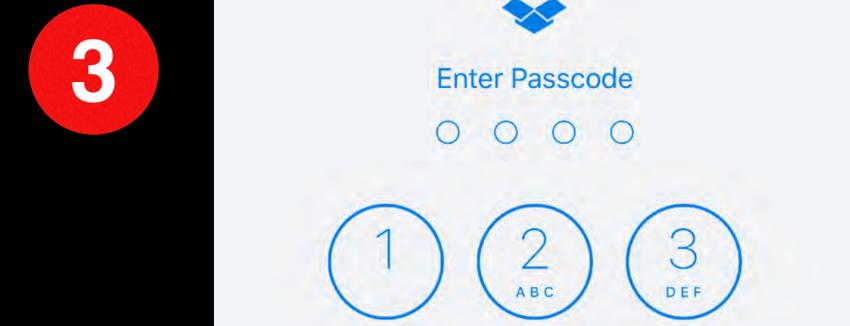
When you are ready to enable Dropbox, follow these steps:



1 Launch QromaTag and tap on **Settings**. Tap on 'Cloud Sync'



2 Slide switch to the right to enable Dropbox support



3 If you have the Dropbox iOS app installed, it will launch and ask you to authenticate and allow QromaTag access to your Dropbox. Otherwise, you will be asked to enter your Dropbox user name and password and allow access.



4 When you first enable Dropbox, it will begin the initial mirroring process of uploading all your images and settings to Dropbox. You can do other things while this is going on, but if you leave QromaTag, this process will be paused and resumed when the app runs again.

Using Dropbox

QromaTag stores its images and settings inside its own folder in the **Apps** directory, on the first level of your Dropbox. QromaTag does not have access to your entire Dropbox; just its own app directory.

After the initial sync is complete, any changes you make should be updated very quickly. You can edit images and other settings on any linked Mac or PC, and the QromaTag app will be updated automatically. If you use QromaTag Import, images placed in the Import folder will appear in the Import tab in the app, and can be used for tagging.

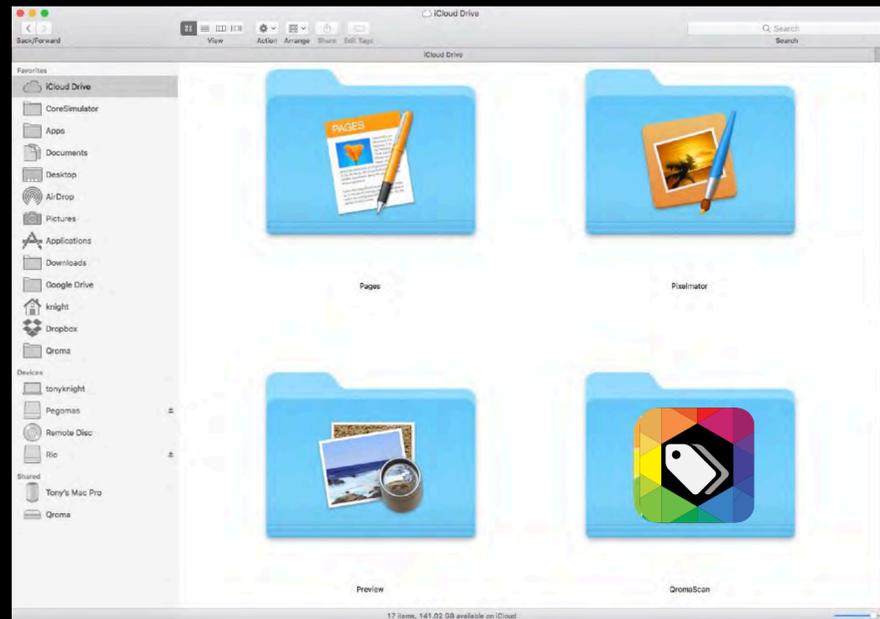
Setting Up



Relationship Manager

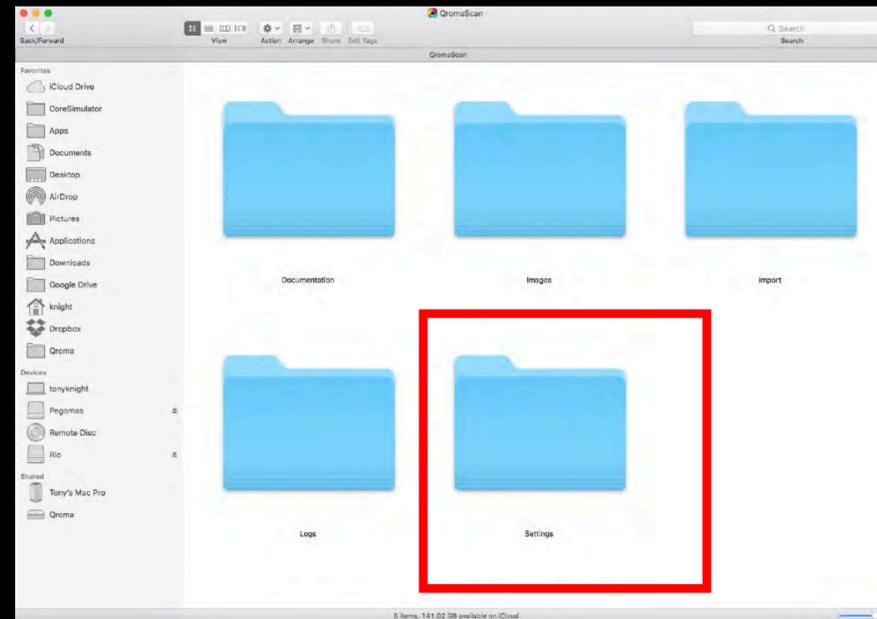
QromaTag has the ability to recognize common nouns that you would normally use to describe people in your photos, and then add their real names as IPTC Keyword metadata. You can define personal relationships, like your father, a grandparent, or any other single word noun and during the recognition phase, QromaTag will identify these words, and then tag the image with their full name. When you are ready, follow these steps:

1



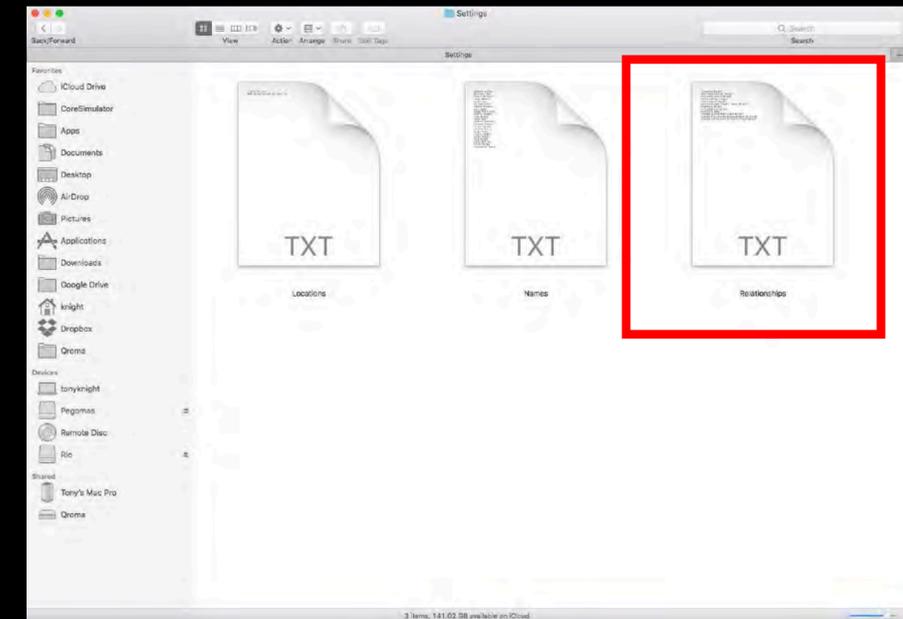
Enabled either [iCloud](#) or [Dropbox](#) support in Cloud Sync and find the QromaTag folder. In this example, it is located in the iCloud Drive folder on this Mac.

2



Open the QromaTag folder, then locate and open the Settings folder.

3



Locate the Relationships.txt file, and open it with a text editing program, like TextEdit.

Setting Up



Relationship Manager

4

```
i,me=Tony Knight
dad,father=Joseph Knight
mom,mother=Susan Knight
brother=Billy Knight
sister=Sally Knight
parents=Joseph Knight, Susan Knight
dog=Woofy Knight
uncle=Spartan Wilson
```

The Relationships.txt file is a way to define commonly used nouns and pronouns with their personal relationship to you. The structure is simple; here are the rules:

Start with a noun you might use to identify someone in your photo. For example, start with 'me' and use an equal sign to separate the pronoun from your full name. Here is how that example would be written.

me=Tony Knight

You can group nouns or pronouns to resolve to the same name by separating them with a comma before the equal sign. For example, if you wanted to resolve both 'dad' and 'father' to Joseph Knight, it would be written like this:

dad,father=Joseph Knight

Now when you use the words 'dad' or 'father' in a description, the name Joseph Knight will be tagged.

You can use a plural noun to resolve to more than one person, for example parents, or grandparents by separating the real names with a comma. Here is an example:

parents=Joseph Knight, Susan Knight

As you use the term my 'parents' to describe people in your photos, both names will be added to the photo's IPTC Keyword metadata.

You might have multiple persons that share the same relationship with you, for example multiple uncles and aunts. In this case, write each normally:

uncle=Jim Vandalay

uncle=Spartan Wilson

When you need to use a specific uncle, just say 'uncle' plus the first name of the desired uncle. For example, if I wanted to tag a photo, I would say 'Uncle Spartan' to take the image with Spartan Wilson. If you say the word 'uncle' without specification, QromaTag will tag the image with the first uncle on the list, which in this case would be Jim Vandalay.

5

Relationships	
< Back	Relationships
PARENTS	Joseph Knight, Susan Knight
I, ME	Tony Knight
DAD, FATHER	Joseph Knight
DOG	Woofy Knight

Finally, separate each relationship with a carriage return and when you are done, save the document as a pure text file, and make sure it is not rich text, or .rtf.

After you save the file, Cloud Sync will update your Relationship Manager on your iOS device running QromaTag. You can see your list by going to the Relationship Manager in Settings.

Whenever any of the defined relationship nouns are recognized during speech recognition, QromaTag will tag the image with the full name of the person associated with it.

Setting Up

Importing Names



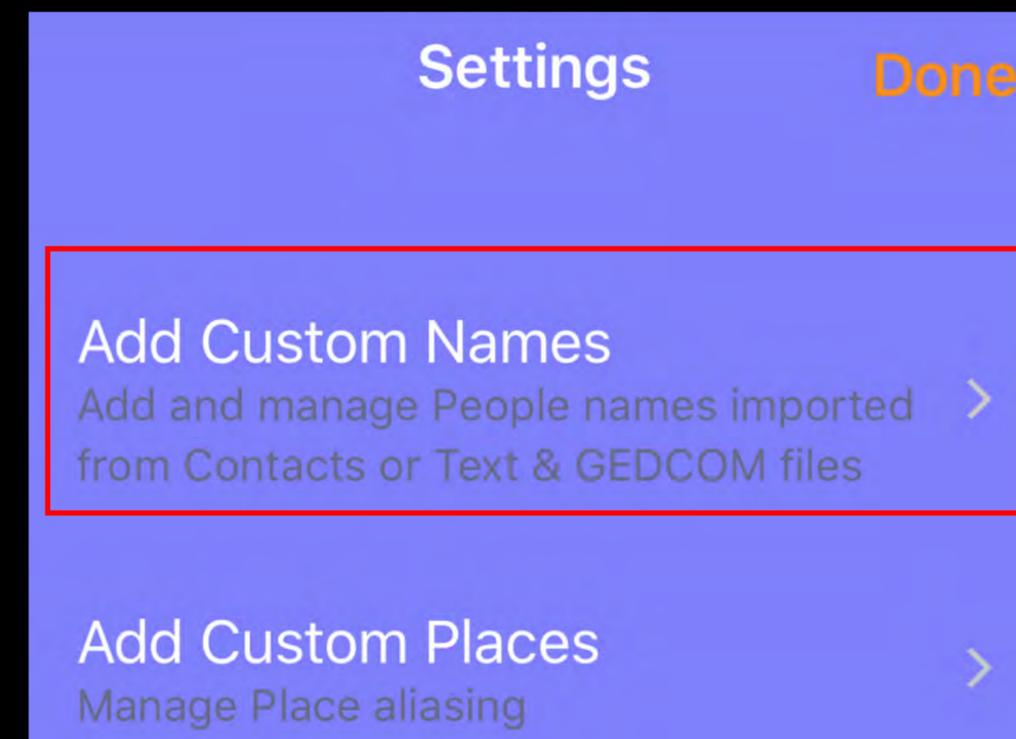
Our next setup step is to add Names to your offline voice recognition vocabulary so that they may be used to tag the people in your photos during the scanning process. When tagged, they appear as IPTC Keyword metadata.

QromaTag supports 4 methods for entering names into the vocabulary:

Contacts Lookup	Use your phone's contact list
Text File Import	Type a list of names into a text file
GEDCOM Import	Import your family tree through an intermediary file called GEDCOM
Manual Entry	Add a single name into the vocabulary list

Adding Names can be a one time process, but if you find later that you need to update your vocabulary to add more names, you can quickly add more names using your Mac or PC through iCloud Drive or Dropbox. The changes will automatically be brought back into QromaTag.

Start the process of adding Custom Names by tapping that option in the Settings Panel



Setting Up

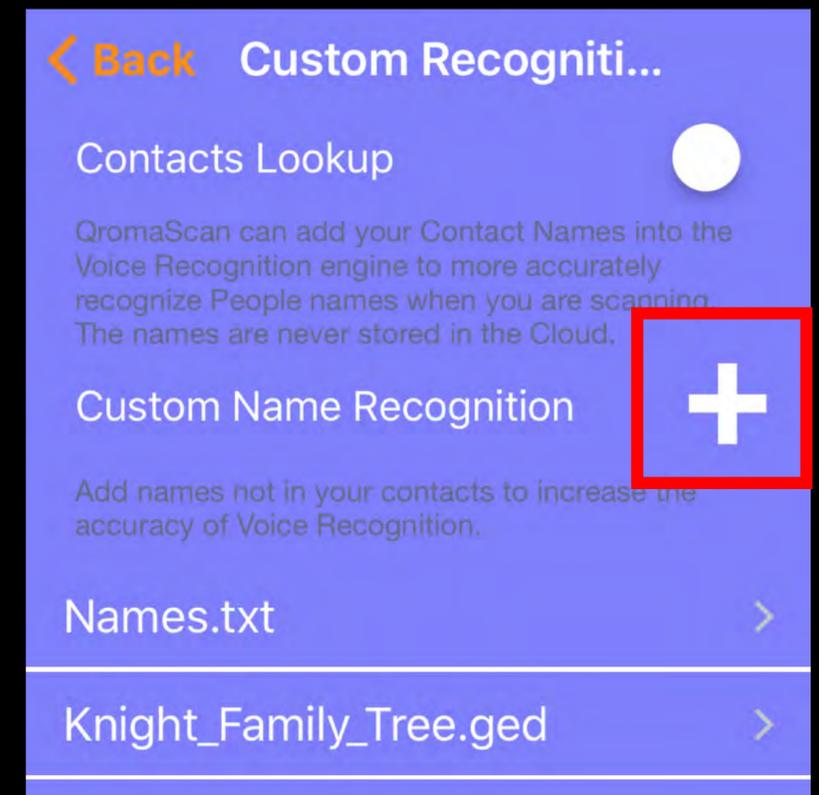
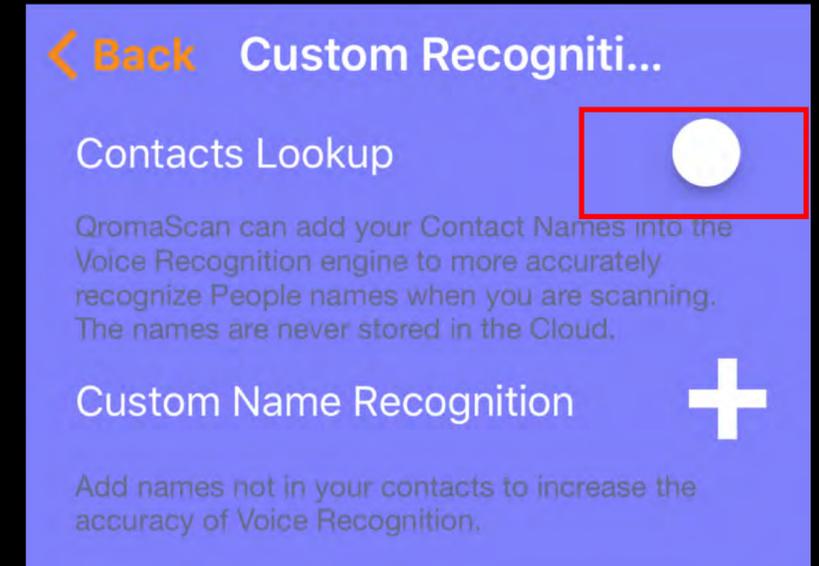


Importing Names - Contacts

The easiest way to import names into your vocabulary is to turn on Contacts Lookup. Flipping this switch brings your entire Contacts list into the QromaTag and they can be used to tag people in your photos. It's the recommended way to get names into QromaTag quickly, and you can use this method in conjunction with other methods in this section. These contact names are never transmitted to Qroma LLC or to any third party entities.

Adding Names - Single Entry

You can also add names into the voice recognition vocabulary one by one. Simply tap on the plus icon and add the name and save it.

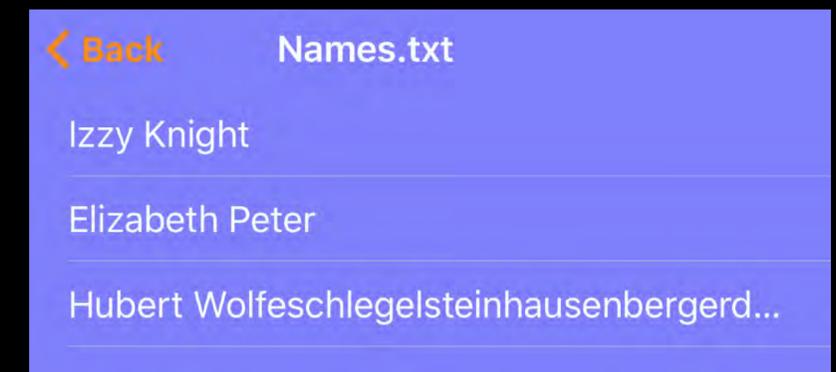
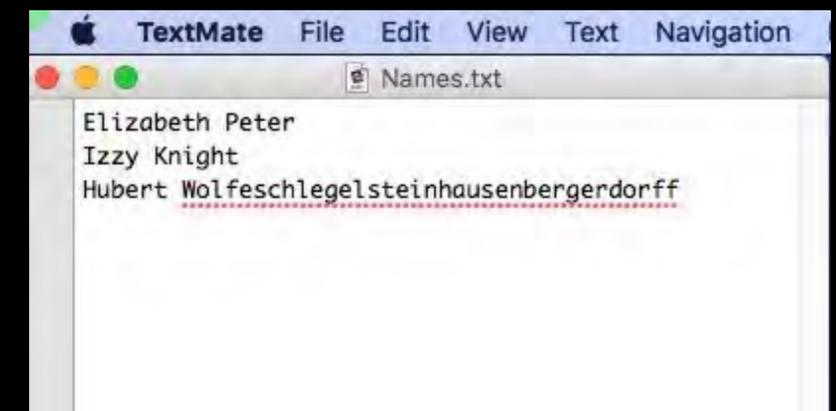
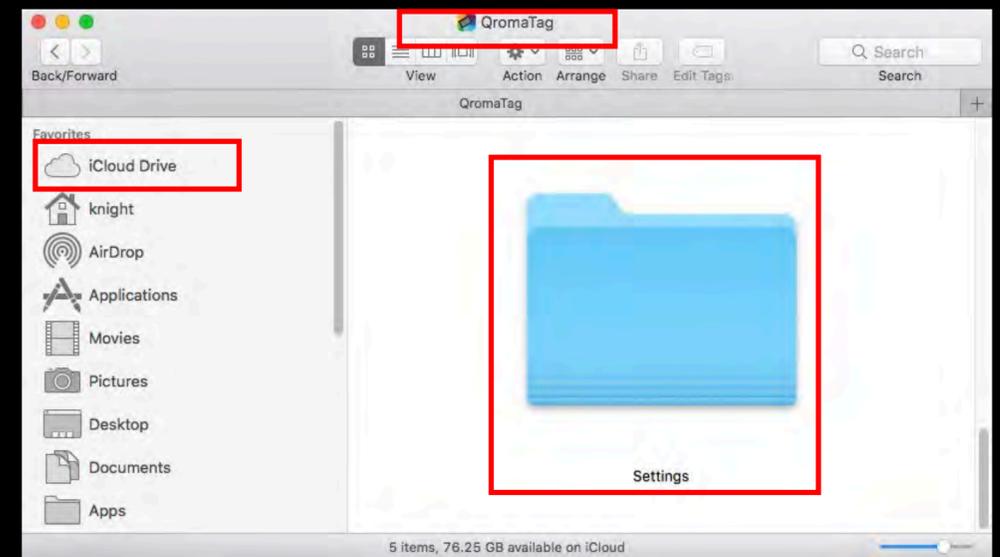


Setting Up

Importing Names - iCloud or Dropbox

You can add names to your QromaTag names vocabulary easily by editing a standard text file on your computer. With iCloud or Dropbox sync turned on, go to your QromaTag folder, and open the folder title 'Settings'. From there, open the file called **Names.txt** with any text editor. Now, follow these steps:

- *Add one name per line, and separate each line with a carriage return.*
- *After adding names, save the file and the changes automatically move to QromaTag.*
- *Make sure your program saves the file as plain text and not rich text format (.rtf).*
- *The imported names now appear in the QromaTag app in the Custom Names setting panel, under **Names.txt***
- *If you need to add additional names, just add them to the bottom of the list and save.*



Setting Up

Importing Names - GEDCOM Import

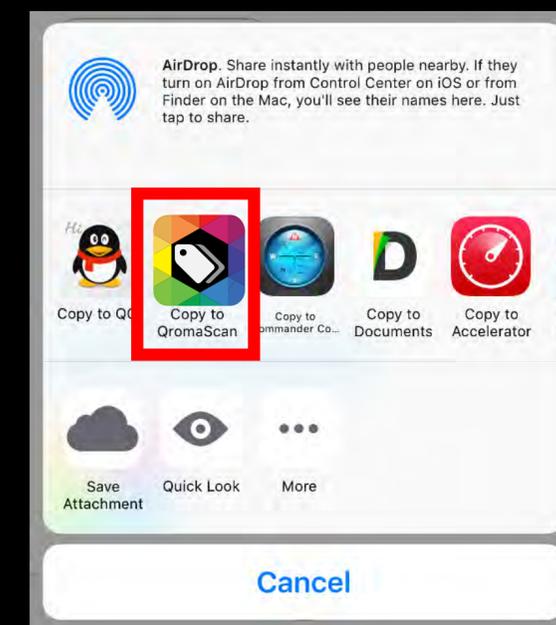


1

2



3



If you have a family tree, you can import all your family members into QromaTag through a GEDCOM file, which is an intermediary file that allows family trees to move to different programs. Follow these steps to import your tree:

- 1) Export your family tree into a GEDCOM file.
- 2) Email that file, as an attachment, to an email account on a device that has QromaTag installed on it.
- 3) Collect the email, then tap and hold down on the attachment box until the Share tab opens, and you see a list of apps that can open this file.
- 4) Slide the app icons over and select QromaTag.
- 5) QromaTag will launch and allow you to name this list.
- 6) Your names are now imported into the vocabulary

Family tree names are never transmitted to Qroma LLC or to any third party entities.

Importing Images



Importing with Cloud Sync

One way to get images into QromaTag for tagging is to drop them into a special Import folder on your Mac or PC connected to your Cloud Sync folder. You will then be able to see and tag them using QromaTag on your iOS device. Follow these steps to get started:

1

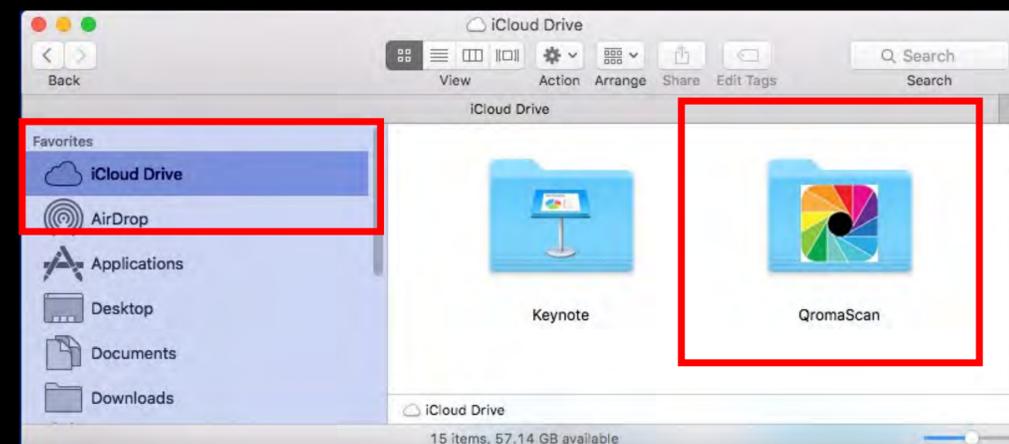
QromaTag creates a folder on your QromaTag Cloud Sync (iCloud or Dropbox) folder called 'Import'. It should be on the first level of your QromaTag folder.

Once you have authorized the one time In-App purchase of the Import feature, you should see a screen stating that your Import folder is empty



2

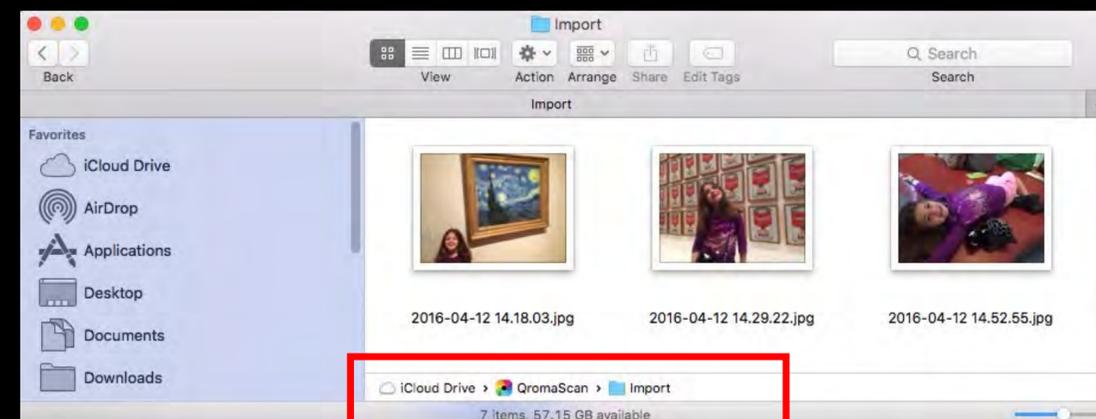
Using a Mac or PC that is connected to your Cloud Sync provider, find and open your QromaTag folder in either iCloud Drive or Dropbox.



3

Inside your QromaTag folder, find the folder called 'Import' and drag and drop **copies** of JPEG images into that folder. By default, on a Mac, dragging images into the Import folder **moves** them from their original location to the Import folder. *It is always best to work from copies of images* with the QromaTag Import command. After the images have been tagged and verified, you may delete the originals.

To bring copies of images into your QromaTag Import folder, select JPEG images from your Mac and select **Command + C** to copy the image locations. Then, go to the Import folder, and select **Command + V** to paste in copies of the images you had copied. This makes a copy of your image available to QromaTag



Importing Images



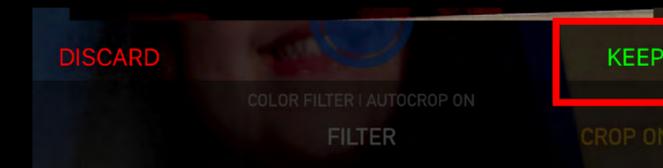
Importing with Capture Tool

The Capture tool can be used to detect and scan photos on a static background and place them into the Import screen, where they can be tagged using voice recognition. Here are the steps to using the Capture tool:

1 Inside the Import panel, tap in the Camera icon to get started.

- 2**
- Place your image on a plain background and position your camera lens above it. Try to avoid overhead lights.
 - The tool tries to detect the image and crop it correctly. It will also attempt to correct perspective errors. You can disable the auto cropping feature by tapping 'Crop On'.
 - Tap the blue button to capture the image.

- 3**
- If you are happy with the image, tap 'Keep', otherwise tap 'Discard' to try again.
 - The captured image appears in the Import Gallery; ready to be tagged.



Importing Images

Importing from Camera Roll



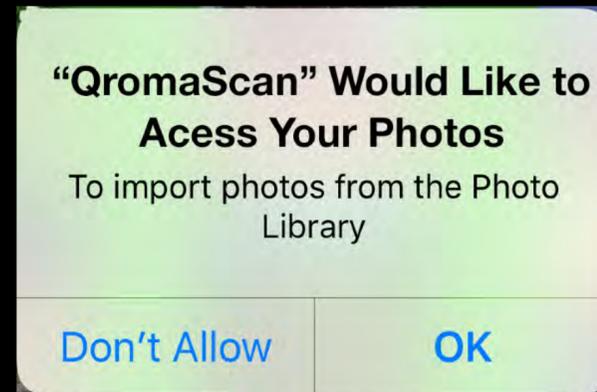
QromaTag can import images from your Camera Roll into the Import directory, where you can tag them using voice recognition. Follow these steps to get started.

1



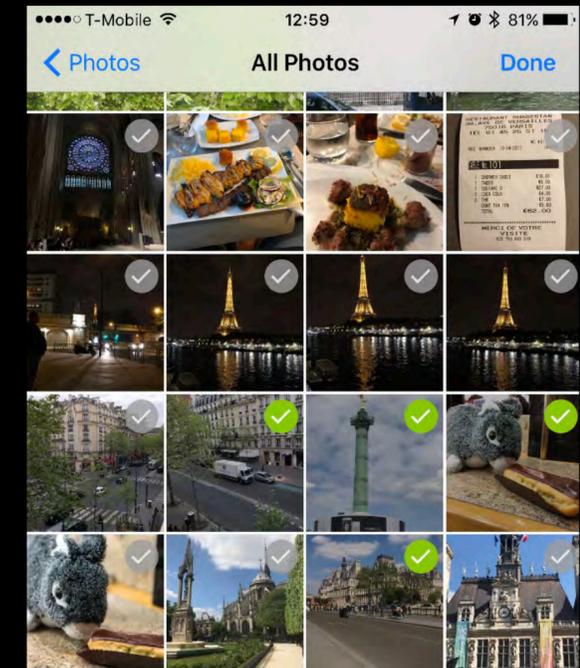
Inside the Import panel, tap in the Photo icon to get started.

2



• Allow the app permission to access images in your Camera Roll.

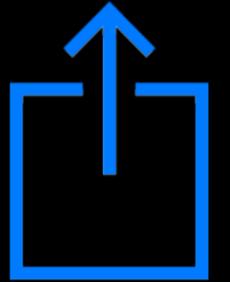
3



• Tap the check mark on each image you want to import. You may import up to 21 images each time.
• Tap the 'Done' button to add those images to the Import screen.

Importing Images

Importing from iOS Apps



QromaTag can import photos from other apps you may have installed on your iOS device by using the Sharing Button. This is useful if you have images stored with other photo editing applications, and you want to copy them over to QromaTag so you can tag them. Follow these steps to get started:

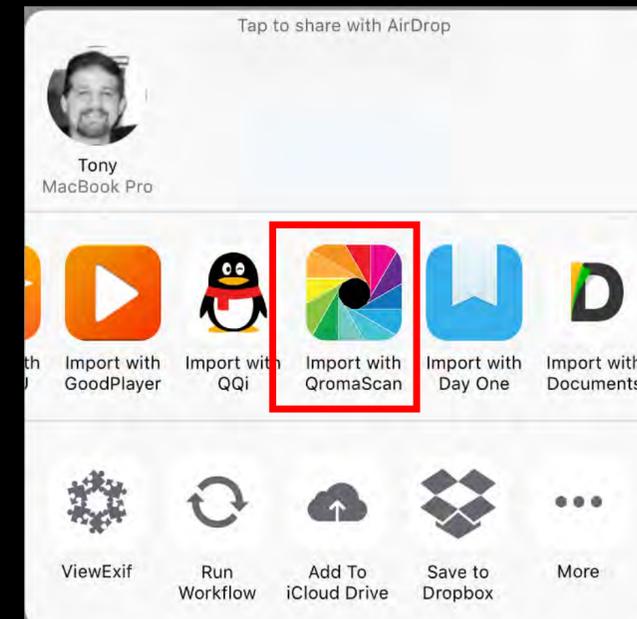
1

Open an image in an app that supports Sharing, and tap in the Sharing Button.



2

When the Share sheet opens, slide the middle section until you see "Import with QromaTag". Tap on that button and the image will be copied into the Import screen and can be tagged.

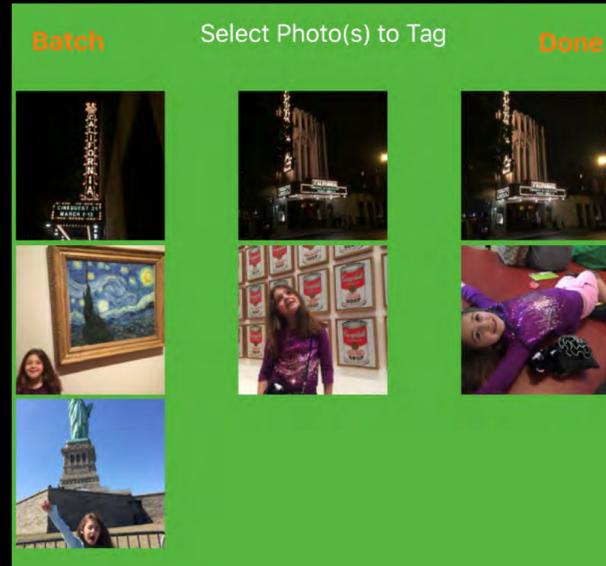


Tagging Images

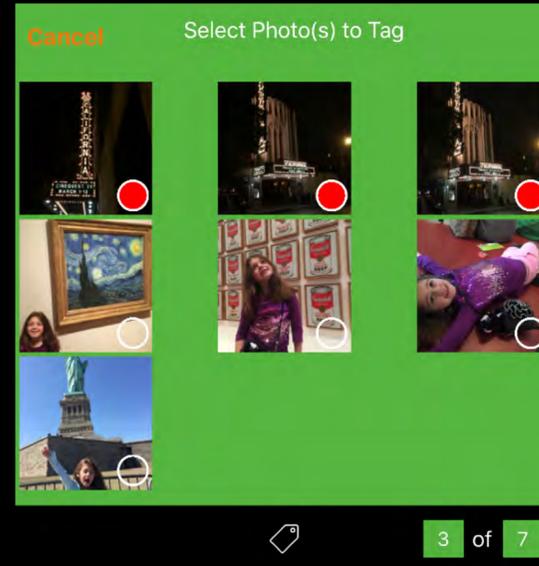


Selecting Photos to Tag

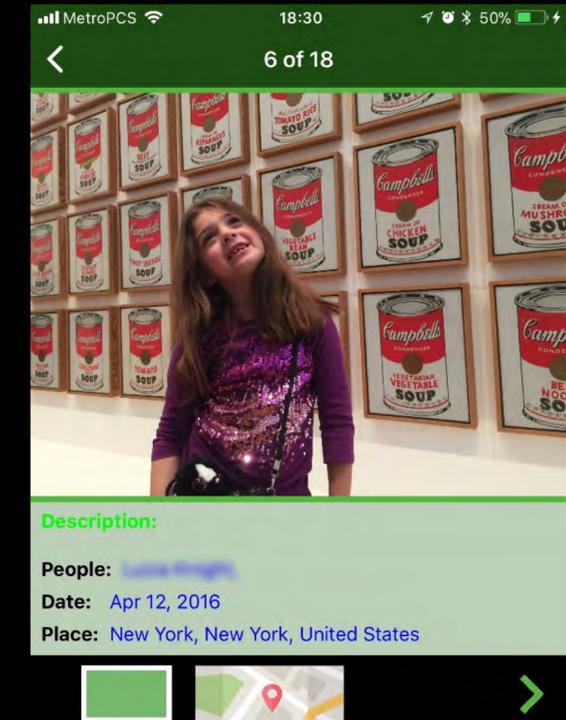
1



2



3



Once you have placed JPEG images into the Import folder, you can go back to the QromaTag app, and tap on the Import button. You should see your images on a grid, and the total imported in the lower right corner.

If the screen is blank, swipe down to refresh the screen.

If the screen says your Import folder is empty, quit out of QromaTag and restart the application to force a cloud sync.

If you have multiple images that share the same Date, Place and People, you can batch select those images and tag them all at once.

Tap on the **'Batch'** button, and tap the images you want to tag. A red dot should appear for each photo you select, and the image count at the bottom should reflect the number of images selected.

When you are ready to tag these images, tap on the Tag icon at the bottom of the screen.

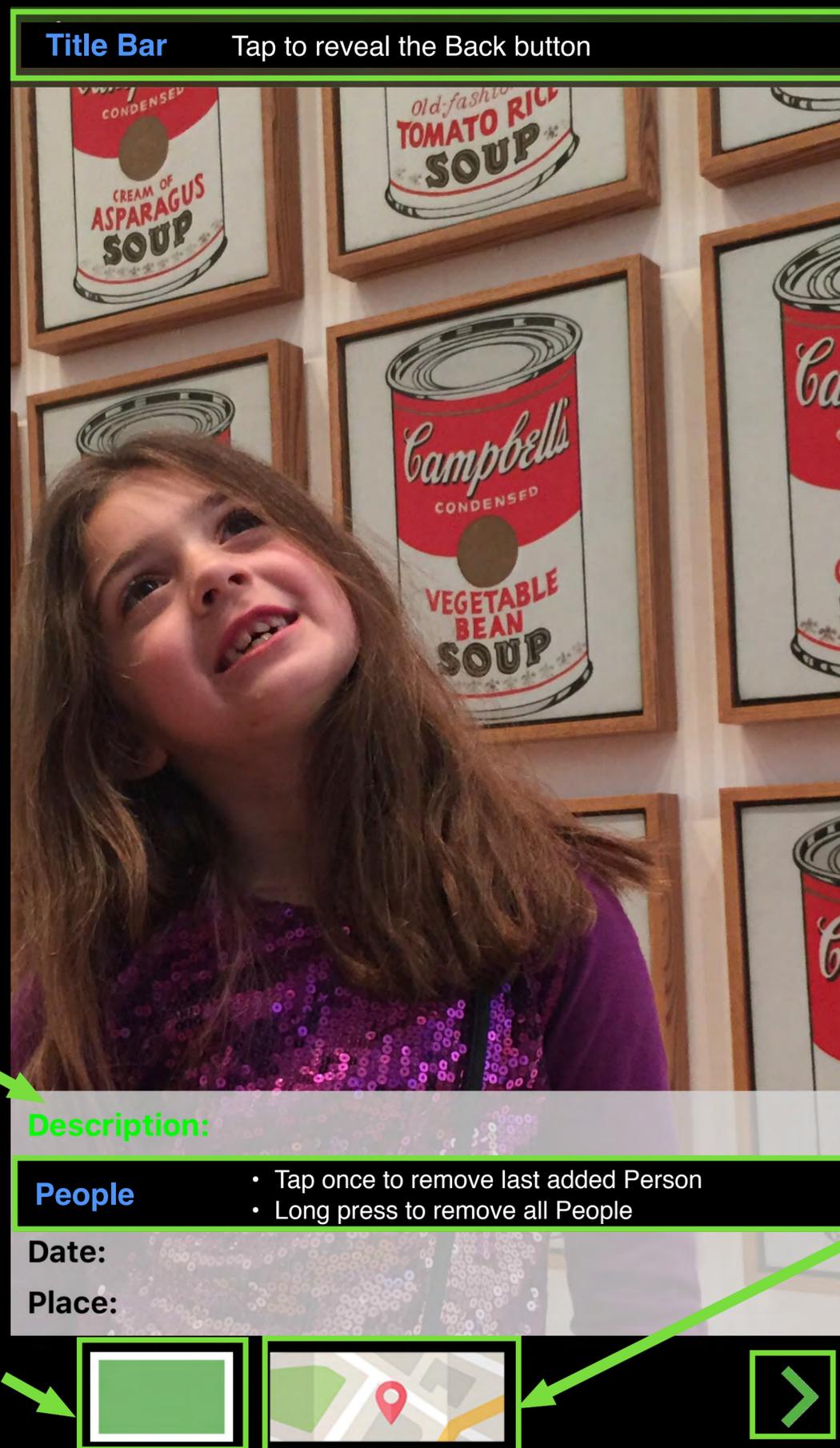
If you would like to tag images one at a time, simply tap on the first image you want to tag, and you will go directly into the Tag Edit Screen.

The title bar, in this example, indicates that you are about to tag the 6th out of 18 images in the Import Gallery. You can swipe left or right to select a different image.

Tagging Images

Using the Touch Interface

QromaTag Import uses the same method for tagging as the [Scanning screen](#). Here is a guide to the touch interface.



Title Bar Tap to reveal the Back button

Description

- Swipe left to disable the writing of the recognized description as IPTC Description metadata
- Swipe left again to re-enable
- Swipe right to clear all metadata fields.

Description:

People • Tap once to remove last added Person
• Long press to remove all People

Date:

Place:

Voice Control Indicator

- Turns on Online Recognition Mode for capturing the photo description.



Location Viewer / Editor

- Tap to view detected location and use the map to fine tune the location.
- Works the same as the [Gallery Location Editor](#). Tap again dismiss

Stamp Metadata

- Tap the chevron to write the current metadata to this image and advances to next image.
- In batch mode, tags all photos in batch



Tips

QromaTag's Natural Language Tagging method uses machine learning and will improve the more you use it. Here are some tips that will help you get the most accurate results:

- **Use the Relationship Manager as much as possible** — Common nouns are usually easier for speech recognition engines to understand than proper names, and the Relationship Manager can easily identify these assigned nouns and replace them with full names. You can use this for more than just familial nouns, such as mother and father. Almost any single word noun will work
- **Speak clearly** — it is common for speech recognition engines to fail on small simple words or proper names that are not in the vocabulary. While there's no need to overdo it, try to talk in a normal conversational tone and try to enunciate to achieve higher accuracy.
- **Turn on Contacts Lookup** — The new speech recognition engine can accurately pick up names that in your Contact list. If you turn on Contacts Lookup, you can say the name of anyone in your contacts to tag them to your photos during the description phase. You can still tag people in your photos by saying their names one by one in offline mode, but this new capability makes it easy to tag the three important elements of a photo (the date, location & people) in one step.
- **Separate Sentences in the Description by Saying 'Period'** — The new speech recognition engine can create new sentence if you give punctuation marks as you break up your description. You can say 'period', 'exclamation mark', or 'question mark' to start a new sentence.

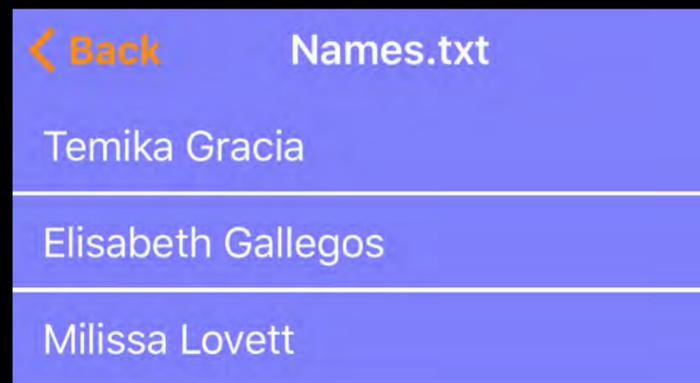
Tagging Images



Using People Aliasing

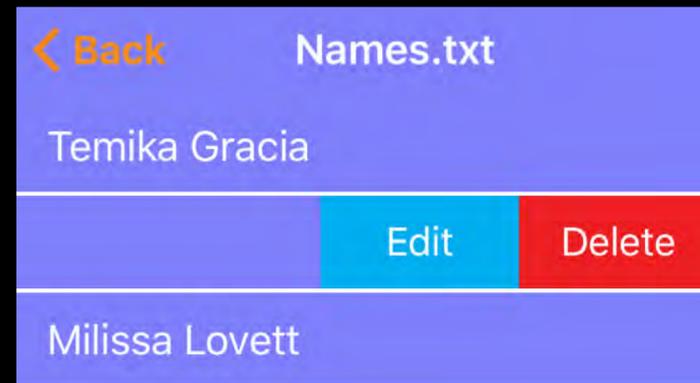
In most cases, QromaTag's offline recognition system should recognize most of your People names. However, a few names may be very hard to get recognized. To help in these cases, QromaTag has allows you to substitute a hard to recognize names with any other easier to recognize words. This is called **People Aliasing**. Here's how to use it:

1



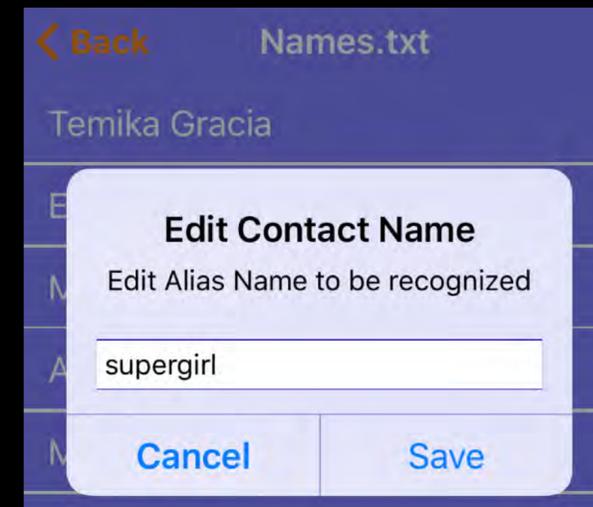
- Tap to open an imported Contact or Name list to view the contents.

2



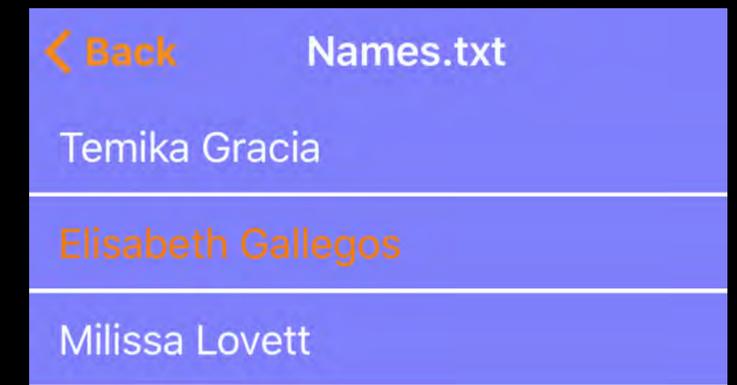
- Slide the name to the left to reveal the interface for editing the name and creating an alias. Tap 'Edit'

3



- Type in a name or word to be used as an alias. This can be any English language word. Short words do not work well.
- In this example, the word 'supergirl' will now be used as the alias. Whenever 'supergirl' is recognized, QromaTag will insert 'Elisabeth Gallegos' into the people metadata.

4



An original name that has been aliased will now appear in the list in **orange**. The alias can be removed by again using the Edit too and deleting the text.

Tagging Images



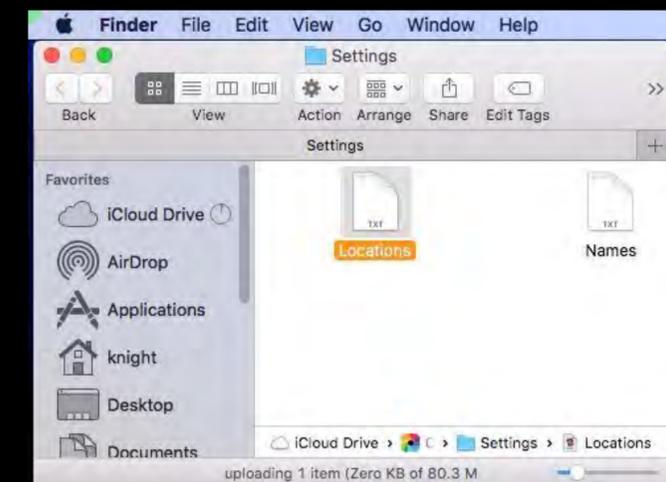
Importing Custom Places

You can tag your photos to precise locations using the standard online voice recognition engine. In most cases, just by uttering a street address or a well know place, QromaTag can geotag your photos right to that spot.

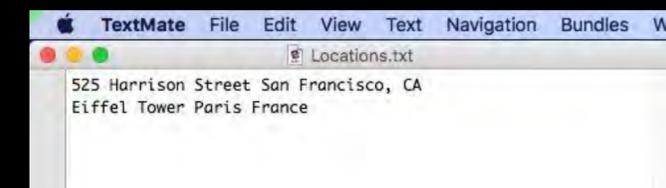
However if you use these locations often, QromaTag supports a method for creating presets of these locations where instead of having to repeat them, you can use a preset name, such as “Location 1” or “Location 2”. This step is optional, and you can do it later. *Follow these steps to make your place presets:*

- 1) With iCloud or Dropbox turned on, go to your QromaTag folder, and open the folder title '**Settings**'.
- 2) From there, open the file called **Locations.txt** with any text editor .
- 3) Add one location per line, and separate each line with a carriage return.
- 4) Make sure your program saves the file as plain text and not rich text format.
- 5) After adding names, save the file and the changes automatically move to QromaTag.
- 6) The imported names now appear in the QromaTag app in the Custom Places setting panel, under Locations.txt
- 7) If you need to add additional names, just add them to the bottom of the list and save.

1



2



3



See the section title '[Using Custom Place Presets](#)' for instructions on how to use these presets.

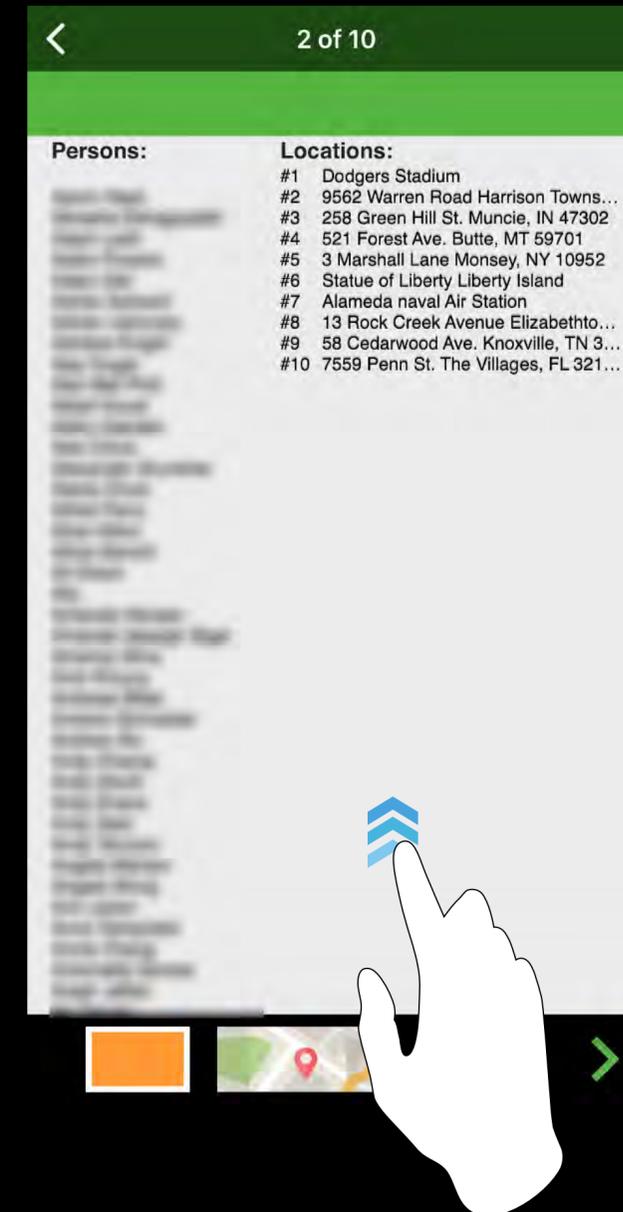
Tagging Images

Using Custom Place Presets



As part of the setup process, you may have created a custom places preset list. Location Aliasing is the process of taking these preset places and using them to geotag your photo to that place during scanning. Follow these steps to use Location Aliasing:

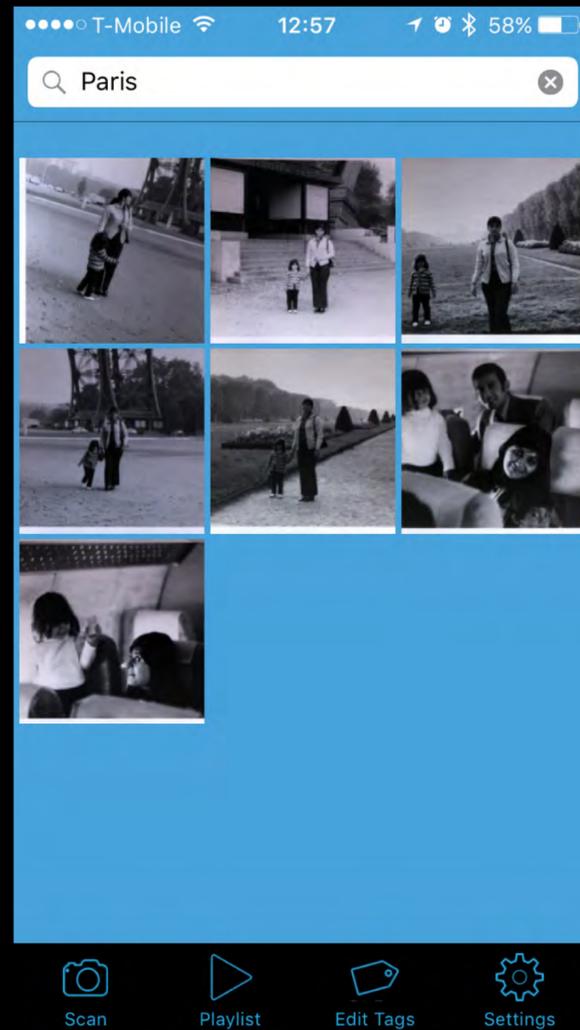
- To see a list of your Custom Places in the scan view, swipe up from the bottom of the Date & Place panel until the list appears. Tap to dismiss it.
- Each Custom Place has an assigned number associated with it. This will be the number you give to use that location.
- Wait until after you have already given your photo's description with online recognition before using Custom Places.
- After the description has been recognized, wait for the Voice Control Indicator to turn and stay green, and they say “**Location**” along with the number assignment for the Place you want to use. For example, say “**Location 1**” to geotag the images with ‘1 Infinite Loop’.
- An acceptance tone will sound when QromaTag recognizes your Location Alias.



Working with Photos



Searching or Deleting Photos



- Type a City, State, Country or Person name in the search bar to instantly see images tagged with that term.
- The images appear in chronological order.



- Tap onto any image to see a detailed view of the photo.
- Tap the trash can icon to delete the photo.
- If you have Cloud Sync enabled, deleting a photo from your iOS device also deletes the image from iCloud or Dropbox.

Working with Photos



Using the Photo Editor

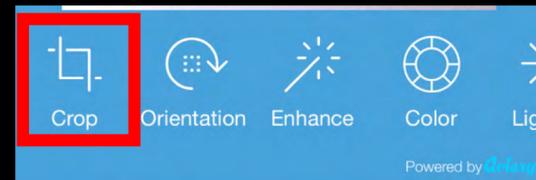
QromaTag has a built in photo editor that can be used to perform some photo editing functions, such as cropping, rotation and other editing functions. Follow these steps to use the photo editor.

1



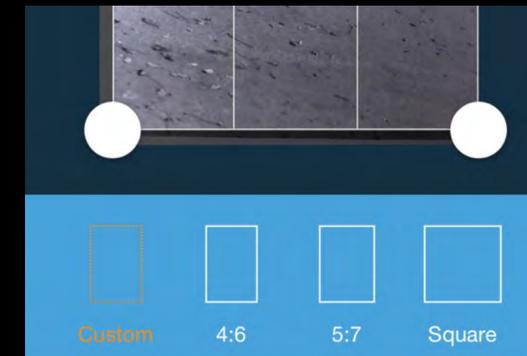
- Tap the Pen tool in the photo detail view to enter photo editing mode.

2



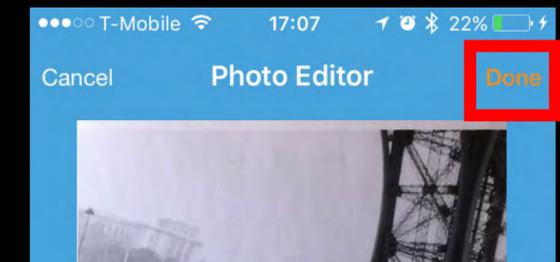
- Tap on the tool you want to use.

3



- Make the desired adjustments and then tap the 'Apply' button.
- Use another tool if desired.

4



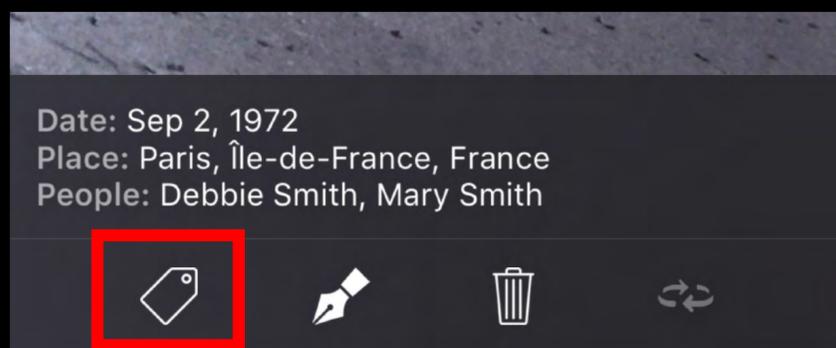
- When completed, tap "Done" to save changes.
- If you have enabled iCloud, the changes will be pushed to your Mac/PC.

Working with Photos



Using the Metadata Editor

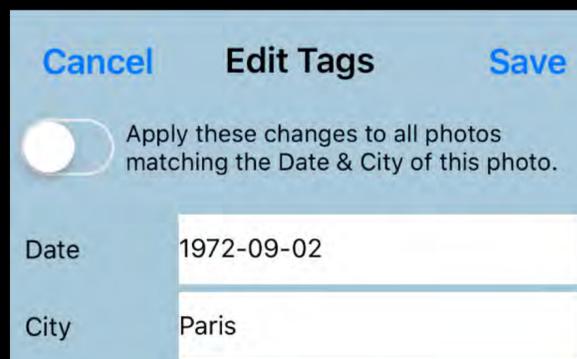
The Metadata Editor allow you to add, correct or delete metadata on a photo by photo basis. This editor also contains a feature that can allow you to quickly change multiple metadata fields in one step. *Here are the details:*



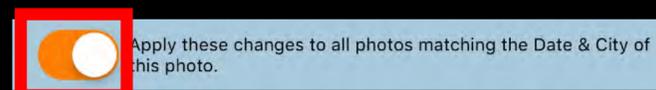
- Access the Metadata Editor by tapping on any image you want to edit, and then tap on the Tag icon.



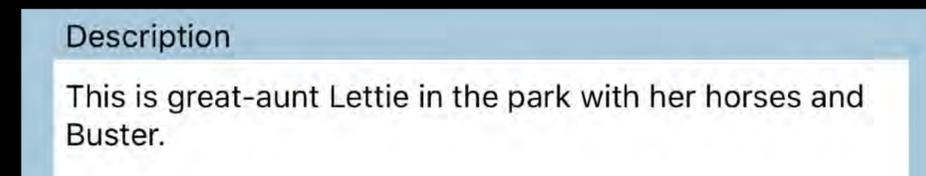
- Tap on the Map icon to use the Location Editor to set the Location, City, State and Country in one step.
- Use the search bar to enter an address to geocode the photo to a specific point, and then automatically retrieve the City, State and Country metadata.



- Tap any field to modify it's value.
- If you need to add a new Person name, type a comma first and then the name. Each new name must be separated by a comma.



- Flip this switch to batch edit the current changes to all images that match the Date & Place of this image.



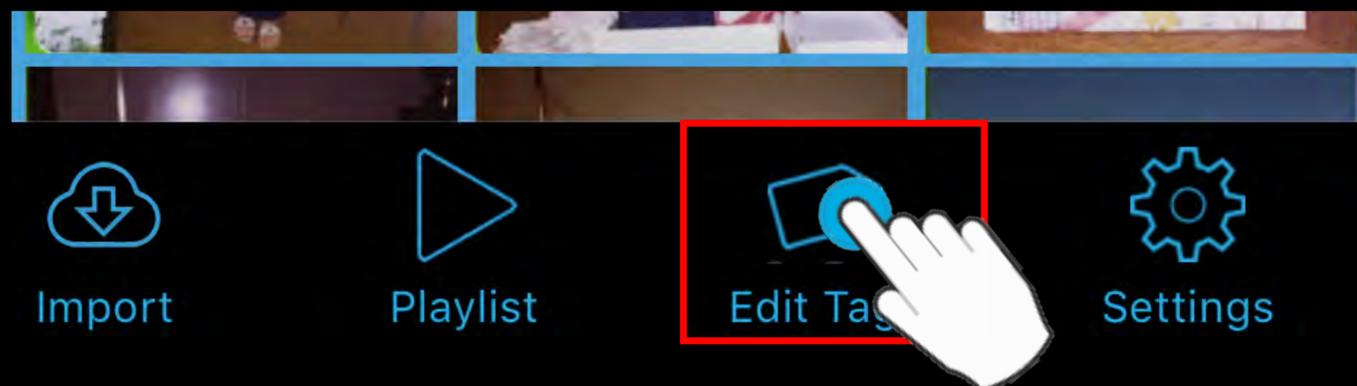
- You can add a description of up to 2,000 characters to any photo and it will be embedded into the photo metadata.

Working with Photos

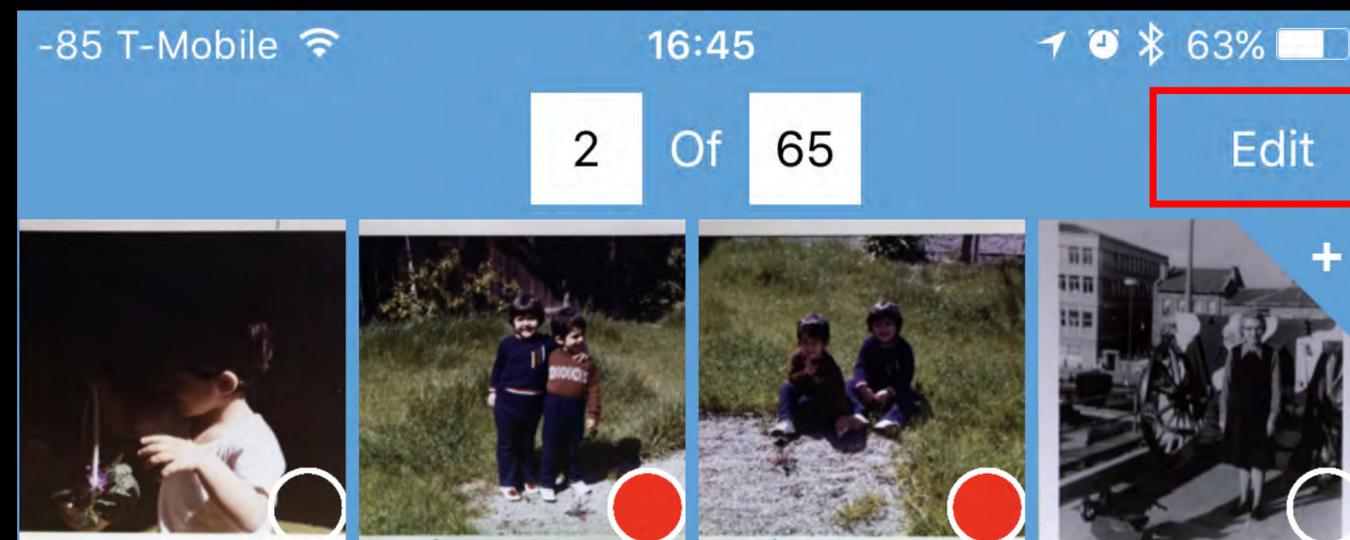


Batch Editing Metadata

You can select multiple images from the Gallery and batch add or edit metadata using the Metadata Editor. Here is how it works:



1) Tap + Hold the Edit Tags button for at least one second



2) Tap to select images, then tap 'Edit' button

3) Using the Metadata Editor, edit the fields you want to change. Any new changes will **overwrite** the existing metadata fields. Adding new People will add Keyword metadata **without** deleting existing people.

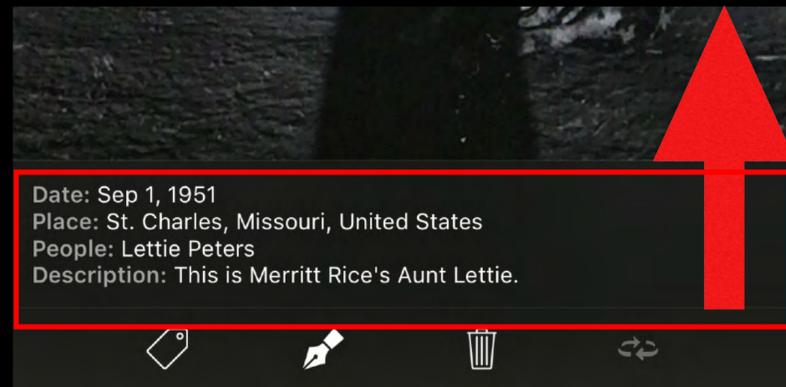
Tap 'Save' to batch edit your selected images and have these changes written out to your image files.

Working with Photos

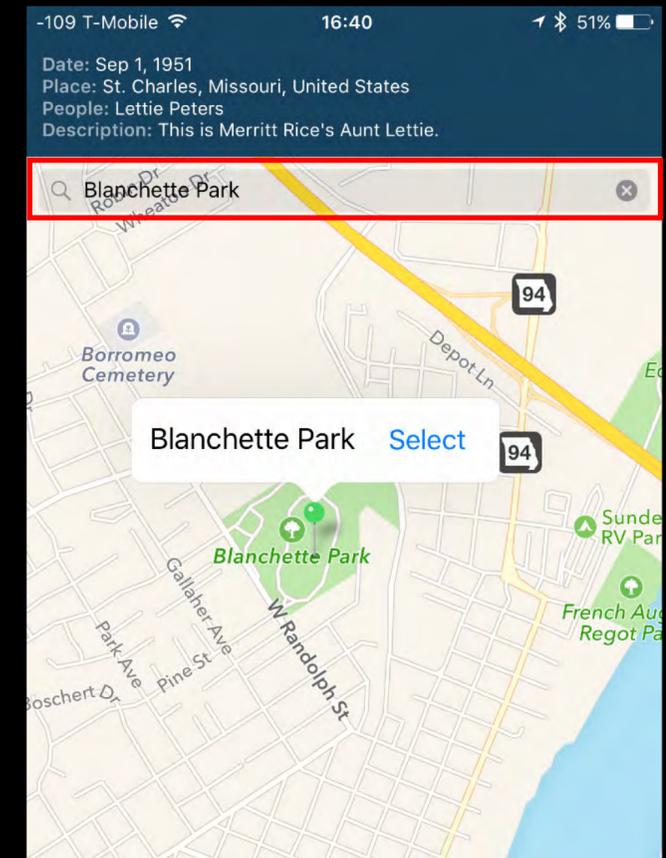


Using the Location Viewer/Editor

The Location Viewer shows you the location of your photos on a map. You can then use the map to assign a more precise location, or correct the current location. The new location will be saved to the metadata of that image, so it can be viewed by any application that reads standard photo metadata.

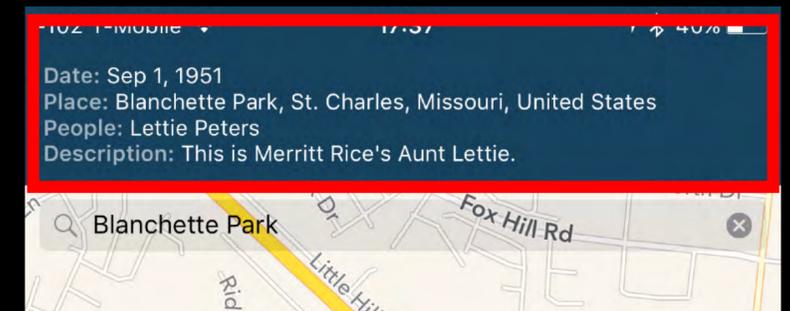


- While viewing the map, you can scroll, pinch and zoom to refine the location. When the new location is found, tap and hold on that location to drop a pin.
- You can also type in an exact address in the search bar to go to that place and select it as the new location.
- Tap **'Select'** to accept the new location. In this case 'Blanchette Park' was added to the Location metadata, but it can also be a street address.



- Access the Location Viewer by swiping upwards inside the metadata panel. Make sure not to start your swipe in the toolbar.
- A map will reveal the photo's location. If you tagged your photo with just the City name, the map will be centered to that city. If you tagged a precise address or well known location, it should center the map to that point.

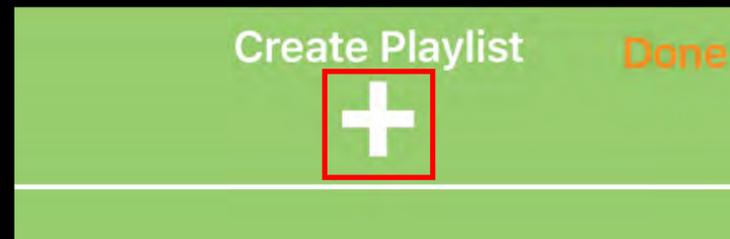
- If you made a change to the location, tapping **'Select'** will close the Location Viewer. Otherwise, tap once on the metadata panel to return to the photo.





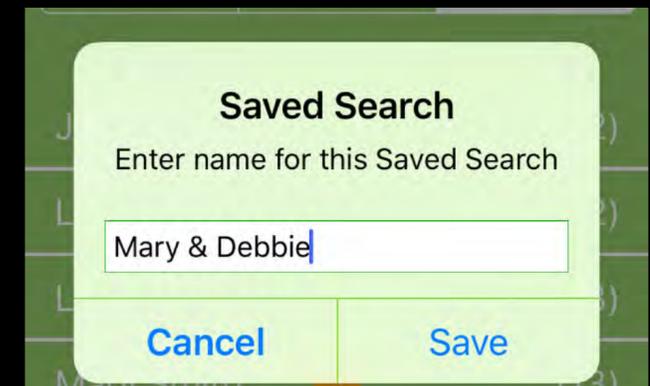
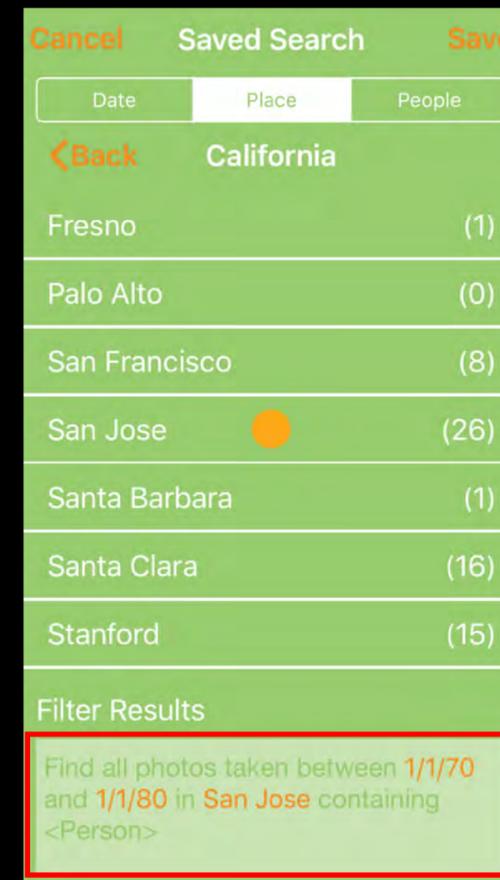
Using Playlists

Playlists are a way to combine a search term of Dates, Location & People metadata into a grouping of specific photos. Think of it as a smart photo album. As you scan more photos that match the search term, they automatically get added to the Playlist for easy viewing. Here are the steps:



- To create a Playlist, tap the Playlist icon, and then tap on the '+' icon.

- Tap on the Date, Place or People columns to set search values.
- Using beginning and end dates to narrow the search to specific time periods.
- Tap into Countries to drill down into specific places to narrow down the location.
- Slide list items to the left to select them.
- You can combine multiple values for Places and People to define a specific set of photos to add to the playlist.
- The filter results will be summarized at the bottom.



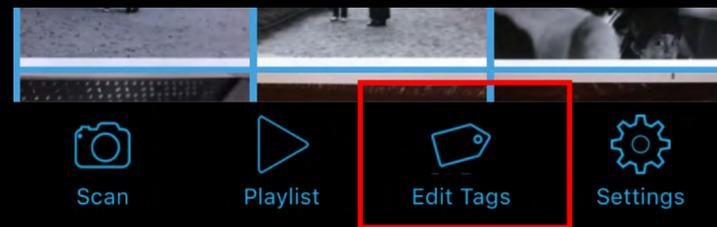
- Tap Save to name and save your Playlist.
- Tap on the Playlist to see just those photos in the Gallery.
- As you scan more images matching that search, they will automatically be added

Working with Photos

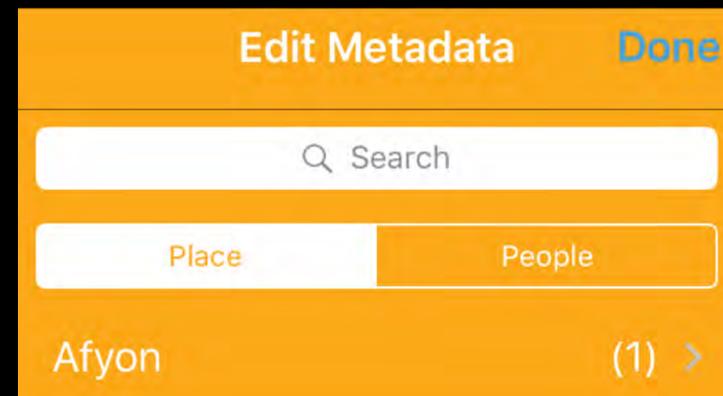


Editing Tag Names

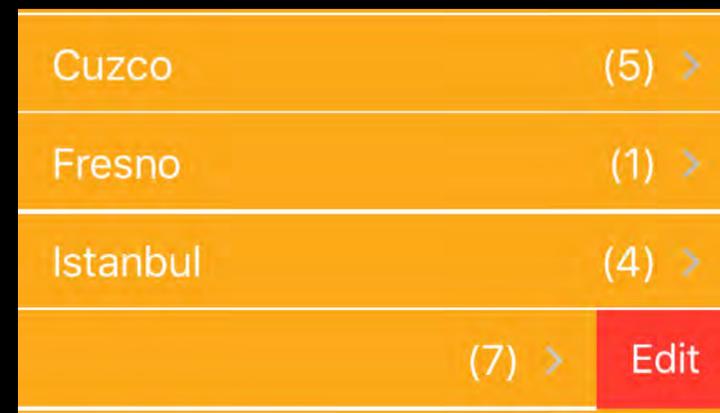
You can easily edit or replace Place and People tags using the Edit Tags feature. Changes made here will be applied to all images containing those tags. To edit the metadata of just one image, use the Metadata Editor in the Gallery. Here is how to edit tags:



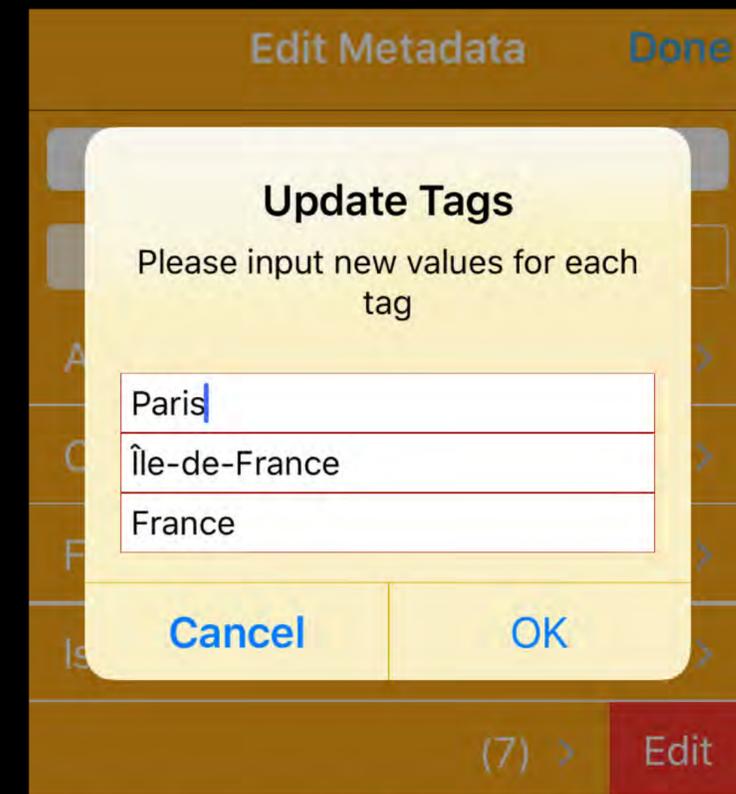
- Tap 'Edit Tags' to get started.



- Tap on a Place or People column to find the tag you want to edit.



- Tap on the tag you want to edit to see the a preview of images that containing that tag.
- Slide the tag to the left to edit it.



- Editing a Place tag allows you to edit the City, State/ Province & Country tags in one dialogue box.
- Editing People names is similar.
- Make the changes you desire, and then tap 'OK' to accept the changes.
- All images containing those tags will have their metadata updated.



There are a number of way to get help if you should ever have trouble using QromaTag.

Email Support

If you encounter a problem using QromaTag, please contact [QromaTag Support](#). Most problems can be solved quickly, and we try to respond within one day.

Video Tutorials

The Settings panel contains a Video Tutorial section that contains YouTube videos designed to help you learn about new features. Most are between 1 to 2 minutes. You can view these without leaving QromaTag, but you can go directly to our [YouTube Channel](#) and subscribe to get notified of new videos.